

Government MCA College, Maninagar

PROJECT ALLOCATION POLICY

Objective:

The purpose of this policy is to ensure a structured, transparent, and equitable process for the allocation of internal project guides to students undertaking their final semester projects, in alignment with faculty expertise and academic requirements.

Scope:

This policy applies to all final semester MCA students and faculty members involved in guiding academic projects.

Process :

The allocation of internal guides will be carried out through a systematic process that considers the student's project topic, faculty area of specialization, and mutual consent between the student and faculty member. This ensures that students receive appropriate academic support and guidance for successful project completion.

- At the commencement of the academic term, students are formally notified to select their final semester project title and identify a suitable internal guide.
- External guides are assigned by the respective industry or organization providing the internship.
- Upon finalizing the project title, the student shall approach a faculty member to present the project proposal.
- Considering the faculty member's domain expertise, research interests, and mutual consent between the faculty and the student, an internal guide shall be allocated.
- All finalized allocations shall be recorded in a designated spreadsheet, containing the following details:
 - ✓ Project Title
 - ✓ Project Details
 - ✓ Name of the Internal Guide
- This spreadsheet shall serve as the official record for the allocation of internal guides.

Documentary Proof of its Implementation:

Each year this sheet is documented with evidence of implementation.

- Year-wise Project Allocation Sheet

Flowchart:

